

# Request a COVID-19 lab test

## 1 Login to the federal public service

1. Go to <https://covid19taskforce.sciensano.be/cyberlab/Login.jsp>
2. Enter your **login name** and **password**
3. Click **Login**
4. Enter the code that was sent to you by **SMS**
5. Click **Enter**

## 2 Lookup your patient

1. Enter the patient's Rijksregisternummer / Numéro de Registre National (**RRN/NRN**)
2. Click **Search**
3. **Click the patient** in the list

Name	Birth date	RRN/NRN	Sex
PATIENT TEST	31/12/1974		♂

## 3 Enter barcode of patient sample

1. Scan / type **barcode** of patient sample  
**Make sure the sample barcode is correct !**  
**The format must be "CV-exact numeric code" !**
2. Verify that the **Issuer** and **Requesting location** are correctly set.
3. Click **Continue**

## 4 Test selection

1. The COVID-19 PCR test is auto-selected
2. Click **Continue**

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## 5 Extra info - Patient category

1. Select the patient's **Category**
2. Click **Continue**
3. **Ready ! The test request is sent to the lab.**

ORDER ENTRY

Enter order information

Choose requestables

3 Provide additional information

ORDER COMMENT

Category \*

- Resident - Asymptomatic
- Resident - Symptomatic
- Professional - Asymptomatic
- Professional - Symptomatic
- Symptomatic patient referred by GP
- Symptomatic contact of positive case
- Other contact of positive case

Continue

## 6 Enter a new test request

1. Click **Order entry** in the upper menu
2. See **Step 2** on how to request the COVID-19 test for another patient

Order entry

Request COVID-19 test for another patient

## 7 Overview of all test requests

Doctors can view an overview all test requests:

1. In the upper menu, click **Results via order**
2. To view all your patients, click **Search**
3. The list shows **all your patients** for which the COVID-19 test has been requested.

This allows to **verify** if the COVID-19 test has been requested for all of your patients.

For more info on viewing the test results, please read the document [View COVID-19 lab test result](#)

ORDERS - RESULT CONSULTATION

Results via order

Search

Order code

Min. priority

Status

Filtering

Only flagged orders

COVID-19 positive

New to all

Filter by

None Platform Discipline

Times

By collection time

By last report time

Today Last X hours Last X days

No limit

Sample collection time	Patient	Birth date	Code	Issuer	Last report time	Status
09/04/2020 08:42			CV-00000355		10/04/2020 13:30	Initial
09/04/2020 08:41			CV-00004520		11/04/2020 19:40	Final
09/04/2020 08:40			CV-00000368		10/04/2020 13:30	Initial
09/04/2020 08:40			CV-00004512		10/04/2020 13:30	Initial
09/04/2020 08:39			CV-00004528		10/04/2020 13:30	Initial
09/04/2020 08:39			CV-00005385		10/04/2020 13:30	Initial
09/04/2020 08:39			CV-00000350		10/04/2020 13:30	Initial
09/04/2020 08:37			CV-00004535		10/04/2020 13:30	Initial
09/04/2020 08:37			CV-00004514		10/04/2020 13:30	Initial
09/04/2020 08:36			CV-00004534		10/04/2020 13:30	Initial
09/04/2020 08:36			CV-00000371		11/04/2020 19:40	Final
09/04/2020 08:35			CV-00000373		10/04/2020 13:30	Initial
09/04/2020 08:35			CV-00004525		11/04/2020 19:40	Final
09/04/2020 08:34			CV-00004523		10/04/2020 13:30	Initial
09/04/2020 08:33			CV-00004518		11/04/2020 19:40	Final